

REQUEST FORM FOR UPDATING OF STUDENT'S OFFICIAL ADDRESS

Name of School : _____ (School Code : _____)

PART I : TO BE COMPLETED BY PARENT/GUARDIAN

Name of Student : _____

Ident-No : _____ Level : _____ Class : _____

Student's Official Address : _____
 _____ SINGAPORE _____

Reason for the change: Moved
 (please tick one box) Change of Guardian to Father Mother Others
 Others (please specify): _____

Parent/Guardian's S'pore NRIC Address (If differs from Student's Official Address):
 _____ SINGAPORE _____

Reason for the difference in Address: _____

Student is currently residing with: Father
 (please tick one box) Mother
 Others: _____
 (please specify Name and S'pore NRIC No)

I certify that the information provided in this form is true to my knowledge and belief

Name and NRIC No. of Parent/Guardian : _____

Contact Number of Parent/Guardian : _____

Signature of Parent/Guardian and Date : _____

PART II : TO BE COMPLETED BY SCHOOL

I certify that I have verified with the Guardian of the student on the latest particulars of the Parent/Guardian and have also updated the latest information into the School Cockpit System.

School Principal's Name and Signature : _____

Date: _____